

## **FISCAL NOTE**

### **SB 751 - HB 1355**

February 23, 2007

**SUMMARY OF BILL:** Grants automatic two-step salary advancement for administrative assistants employed by state which is dependent upon passing Certified Professional Secretary or Certified Administrative Professional examinations.

#### **ESTIMATED FISCAL IMPACT:**

**Increase State Expenditures – \$ 125,000/ General Fund  
\$ 10,000/ Highway Fund  
Other Fiscal Impact- Increase Federal and Other Funds- \$ 39,000**

#### Assumptions:

- Approximately 36 state employees and approximately 20 higher education employees would receive this pay increase.
- According to the Department of Personnel, currently 54 state employees in this category are receiving an average annual salary increase.
- 56 employees at an increase salary rate of \$2,552.
- 21.27% benefits rate for each employee.
- Any one-time cost to change state records to document this classification change is estimated to be not significant.

#### **CERTIFICATION:**

This is to duly certify that the information contained herein is true and correct to the best of my knowledge.



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James W. White, Executive Director